

Librarian notes for Board meeting January 8 2024

- Ameren Grant Arrived.
 - \$2285
- Advantage Archives
 - Digitize records, genealogy, Golden Prairie Newspapers, yearbooks, photos etc to have available to view online. I checked with Golden Prairie and they do not have editions digitized.
- Storytime
 - To resume shortly; I have been researching best practices. Our attendance fell greatly over past year; Considering days and times, ages, and activities to include; I will partner with CAM Growing Together so as not to compete, but hopefully work together and create a cohesive program.
- Storage unit rented after Haunted house to store all props and supplies. \$57/month
 - Back storage closet is full. All other storage areas full.
 - Fran paid for October-January. (Total \$269.55: 3 full months, Oct prorated with \$16.55 setup fee)
 - Continue to rent?
- website builder and library system upgrade
 - We could invest in both, or wait and see what we can get with Aspen Discovery and make do with the enhancements offered for very little money
 - Streamline: website builder and management \$2200/year
 - Aspen Discovery: library system upgrade for IHLS members
- Decennial Report
 - Working on my portion of data.
- Data and Stats of library use
 - Starting in February; patron counts, hourly circulation, top checkouts etc
- Primary Section revision
 - Ongoing work to simplify and better categorize materials.
- Succession Plain
 - How to run the library; I am adding to a list of how to's with important dates, account information, how to order books, Ordinance procedures, etc
- FOL
 - Friends will meet and select officers; apply for 501(c)3 status
 - Money for Summer Read will be
- Statement of Economic Interest Filer's list
- Disaster plan
 - Salvage priority
- Charter or Articles of Incorporation

Arwen and I have been looking for information on. Maybe contact Ed Flynn for a copy? It is helpful to have for grant applications.
- Prime membership for Library
 - I signed up for a free trial; forgot to cancel; was charged \$14.99; in Nov, Dec, Jan. We talked about the cost of shipping for each order and determined that we would pay more than the \$139 for Prime. Sign up for Prime?